

**Adeyemi College of Education, Ondo**  
**Invitation for Pre-qualification and Tender for Years 2012-2014 (Merged)**  
**Tertiary Education Trust Fund Intervention in Library Development**

**(1.0) Introduction**

Adeyemi College of Education, Ondo intends to execute her years 2012-2014 (merged) Tertiary Education Trust Fund Intervention in Library development. Consequently, interested and reputable contractors are hereby invited to forward their documents for the purpose of Pre- Qualification and Tender for the under listed projects;

- (i) Lot 1: Procurement and installation of Scanners, Coloured Printer, HP Printer, Coloured Photocopier and Computer Systems.
- (ii) Lot 2: Procurement and installation of Split Air Conditioners, Standing Air Conditioners, Central Inverter, Central Stabilizer, Solar Power System and construction of fuel tank.
- (iii) Lot 3: Procurement and Installation of Circulation Desk, Serial Desk, Set of Computer Tables and Chairs and Librarians' Tables and Chairs.
- (iv) Lot 4: Procurement and installation of Guillotine (Polar) Machine, and Electric Drilling Machine.
- (v) Lot 5: Procurement of kick Step Stools, Book End, Pamphlet Boxes, Modern Shelves, Newspaper Display Rack, Magazine Display Shelves, Textbook Display Shelves and Journal Display Rack.
- (vi) Lot 6: Procurement of Books, Journals, D-Space Software and Cataloguing Tools.

**(2.0) Pre – Qualification Requirements:**

Prospective contractors shall be required to submit the following pre-qualification documents:

- (i) Evidence of registration with Corporate Affairs Commission (CAC).
- (ii) Evidence of Tax Clearance Certificate for the last three (3) years.
- (iii) Evidence of VAT Registration and Remittances.

- (iv) Evidence of Company's audited accounts for the last three (3) years and its annual turnover.
- (v) List of equipment to be used for the execution of the projects, listed or owned, hired or leased with evidence.
- (vi) Company profile to include organizational structure, curriculum vitae and copies of credentials of staff showing the company's experience and technical qualification of key personnel for the projects.
- (vii) Evidence of similar projects successfully executed with their locations over the last five (5) years (copies of letters of awards to be attached) and reference letters from three (3) clients on duly completed or ongoing projects addressed to the Registrar.
- (viii) Evidence of financial strength and bank support (attach bank reference, statement of accounts, e.t.c.)
- (ix) Evidence of compliance with Pension reforms Act 2004 and Industrial Training Fund (ITF) amendment Act 2011.

### **(3.0) Tender Requirements**

Prospective contractors shall be required to:

- (i) Collect tender documents in the office of the Director, Physical Planning, Works and Services after the payment of a non-refundable Tender fee of Fifty Thousand Naira (N50,000.00K) only Per Lot through our online payment system at <https://portal.aceondo.net> OR on presentation of a bank draft made payable to Adeyemi College of Education, Ondo. Kindly follow the instructions on our electronic project and price monitoring portal at <https://eppms.aceondo.net>
- (ii) Please note that Contractors that paid N10,000.00 for pre-qualification documents earlier are only required to pay additional N40,000.00 for the collection of their tender documents.

### **(4.0) Submission of Pre-Qualification/Tender Documents**

Pre – Qualification and Tender documents should be neatly packed in Separate sealed envelopes marked “Pre – Qualification for Years 2012-2014 (Merged) Tetfund in Library Development (Indicate Specific Lot/Project) and “Tender for Years 2012-2014 Tertiary Education Trust Fund (Tetfund) Intervention in Library

Development” (Indicate Specific Lot/ Project) at the top left hand corner of the envelope to:

**The Registrar,  
Adeyemi College of Education,  
Ondo, P.M.B. 520, Ondo.**

And submitted to the office of the Registrar **not later than 12.00 noon on 18<sup>th</sup> April, 2016** and will be opened as follows:

**Closing Date/Time: 18<sup>th</sup> April, 2016/12.00 Noon**

**Opening Date/Time: 18<sup>th</sup> April, 2016 / 1.00p.m**

**Opening Venue: Council Chambers.**

**(5.0) E-Tendering**

Contractors are also required to submit an electronic copy of the prequalification and bid documents in the electronic format using the guidelines below.

(i) The documents stated in 2.0 above should be converted to electronic document (Adobe, PDF)

(ii) Electronic bid documents must be Password Protected with the password known only to bidders.

(iii) Visit [www.eppms.aceondo.net](http://www.eppms.aceondo.net) and upload Password Protected electronic version of e-document as stated above.

(iv) On opening date and at opening time, all tenderers are required to submit their passwords or send it to the Registrar & Director, Physical Planning, Works and Services

at [afeny2002@yahoo.com](mailto:afeny2002@yahoo.com), [registrar@aceondo.edu.ng](mailto:registrar@aceondo.edu.ng) , [francisajayi63@yahoo.com](mailto:francisajayi63@yahoo.com)

(v) Electronic version of password protected documents shall be opened with password during tender opening process.

Please ensure that your tender documents are pass worded.

Interested companies are by this notice invited to attend the opening exercise.

**Please Note:**

(1) This advertisement supersedes the earlier adverts dated 4<sup>th</sup> January, 2016 in the Nation Newspaper and Federal Tenders Journal respectively.

- (2) Adeyemi College of Education, Ondo reserves the right to verify claims made in the pre – qualification documents submitted by interested contractors.
- (3) Adeyemi College of Education, Ondo is not bound to pre – qualify any contractor.
- (4) Only the tenders of responsive companies would be further considered.
- (5) Pre – qualification documents should be arranged and compiled as listed in the advertisement and duly paged.

**F.E. Aderinboye**  
**Registrar**